

फैक्स: 0120-2405182
दूरभाष: 0120-2405180, 84,
2405929



नवोदय विद्यालय समिति
(मानव संसाधन विकास मंत्रालय
का स्वायत्त संस्थान
स्कूल शिक्षा एवं साक्षरता विभाग,
भारत सरकार)
बी -15, इंस्टीट्यूशनल एरिया,
सेक्टर 62, नोएडा
उ०प्र०-201309

Fax: 0120-2405182
Tel: 0120-2405180, 84, 2405929

NAVODAYA VIDYALAYA SAMITI
(An Autonomous Organization
under Ministry of Human Resource
Development, Department of
School Education & Literacy)
Govt. of India
B-15, Institutional Area,
Sector-62, NOIDA
Uttar Pradesh-201309

16-13/2010-NVS(Admn.)/3006

Date: 27/12/2017

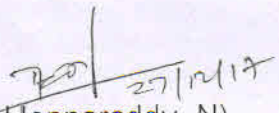
CIRCULAR

Sub: Inauguration of Vidyalaya Complex and Foundation of Stone Laying Ceremony of JNV – reg.

It is observed that guidelines issued in connection with inauguration of Vidyalaya complex and foundation Stone Laying Ceremony are not being followed in letter & spirit.

It is, therefore, re-emphasized that the guidelines issued by the Samiti vide Circular No.20-25/97-NVS(Admn.) dated 28.1.1997 are strictly adhered to. A copy of the said circular available in compendium of circular is enclosed for ready reference. It should be ensured that no inauguration/stone laying ceremony should be undertaken without prior approval of the Hqrs. and for seeking approval of the Hqrs., the guidelines as contained in the ibid circular dated 28.1.1997 is strictly adhered to.

It is also directed that any functions/alumni meets etc. should not be organized during examinations months.


(Dr. Honnareddy. N)
Joint Commissioner (Admn.)

Copy to:

1. Deputy Commissioner, All Regional Offices,
2. Principals of all the JNVs
3. All the Regional Offices of NVS
4. All Officers of Hqrs.
5. Chairman, VMC of all the JNVs
6. AC(IT) NVS Hqrs. – with the request to place on the website of the Samiti



F.No.20-25/97-NVS(Admn.)

Dated: 28.1.97

CIRCULAR

Sub. : Guidelines for obtaining approval for the inauguration of Vidyalaya Complex and Foundation Stone Laying Ceremony of JNVs.

It has been observed that the following functions are being organised at the local level by inviting VIPs without prior intimation or approval of NVS Hqrs., which at times create several administrative problems:-

- (a) Inauguration of building at the time of starting of the new Navodaya Vidyalaya.
- (b) Foundation Stone Laying Ceremony at permanent site of the Vidyalaya.
- (c) Inauguration of Vidyalaya complex at permanent site.

The matter has been examined and it has been decided that in future the following broad guidelines will be followed in this regard :

- (1) The proposal should be submitted to the Samiti with full details well in advance, preferably one month before the probable date of function.
- (2) The name of the dignitaries who are likely to be present at the function and the source from which the proposal has originated should be clearly mentioned.
- (3) The recommendations of the Regional office/Principal of the proposal should be sent to the Samiti alongwith complete data regarding functioning of the concerned Vidyalaya, including location, year of sanction, highest class, students strength, Board results, construction status and other important activities which deserve to be highlighted.
- (4) The concerned Vidyalaya/Regional Office must also ensure that such functions are organised within the approved norms of the expenditure of the Samiti.
- (5) While forwarding the proposal to the Samiti, following additional details should invariably be complied with :

I. Inauguration of building at the time of starting of the Vidyalaya.

The proposal pertaining to inauguration of building at the time of starting the Vidyalaya at temporary site offered by the State Government may be first examined at the Regional Office level and if the Regional Office is satisfied with the following conditions it may recommend the same to NVS for approval:-

- (i) Possession of the temporary buildings has been handed over to the Samiti in accordance with the terms and conditions agreed upon at the time of sanctioning of a Vidyalaya.
- (ii) The Selection Test for the Vidyalaya has been conducted, its results declared, and the selected students have started reporting to the Vidyalaya for admission.
- (iii) All basic amenities required for starting the Vidyalaya, like furniture, bedding items, uniforms, mess items etc., have been procured and staff is in position to make the Vidyalaya functional.



II. Foundation Stone Laying Ceremony at permanent site of the Vidyalaya.

The proposal pertaining to Foundation Stone Laying ceremony may be submitted to the Hqrs. by the Principal through the concerned Regional Office, alongwith the following documents:-

- (i) Copies of the orders issued by the State Govt./District Administration for transfer of land in favour of the Samiti.
- (ii) Copies of the handing over/taking over the possession of the land by the representative of the Samiti.
- (iii) Clearance from the Construction Wing of the Samiti/Executive Engineer, Regional Office, that the site is suitable for construction work and all other basic facilities such as electricity, water and approach road are available.

III. Inauguration of Vidyalaya Complex at permanent site.

The proposal pertaining to inauguration of permanent Vidyalaya complex may be submitted by the Principal through the concerned Regional office of the Samiti alongwith the following documents:-

- (i) A photo copy of the order of the respective State Government for transfer of land in favour of the Samiti alongwith a copy of handing over/taking over land by the Samiti.
- (ii) Clearance from the Construction Wing of the Samiti's Hqrs. office that the building is ready for occupation alongwith a copy of the handing over/taking over of the building by the concerned Vidyalaya, if available.

The above guidelines should be scrupulously followed while considering any proposal for inauguration etc., of the Vidyalaya complex.

(M.S. Khanna)
Deputy Director(Admn.)

Copy to :

- (1) Deputy Director, All Regional Offices of the Samiti.
- (2) Principal, All JNVs.
- (3) District Magistrate & Chairman, VMC, (All JNVs.)
- (4) All Officers of NVS Hqrs., New Delhi.